

OUT OF COUNCIL UNITS

How to register participants and sign up for activities/merit badges

Step 1 - Click JOIN on the Hawk Mountain Council homepage to create a MyCouncil Account

MyCouncil® | Cart (0) | [Join](#) | [Sign In](#)



Step 2 - Sign-in to the MyCouncil Account you created in Step 1 follow these steps:

Left side of page --- click on the following:

Unit information

Click here to find unit

Enter unit number

Choose council in drop down box

Begin search

Click on your unit

Unit page will appear - If you are the primary leader on camp registration form you will see - home, unit roster and registration directly under the unit numbers to the right of the page.

Choose registration

Click on Camp Meade week _____ (week your unit is registered)

Choose participants tab

Click on register a new participant

Follow the prompts for choosing your registration type

Select the payment category

Select a participant from the drop down box or choose "not listed" - participants name will show only if added under the unit roster

Enter participant information (3 sections)

Step 3 - You will see "Amount Due: \$100.00 - Contingent Account Balance: \$_____". This is the amount paid and received from initial per scout payment. Choose how to pay.

No, I do not want to apply funds from the Contingent Account



Yes, apply the full Amount Due (\$100.00) from the Contingent Account



Yes, I want to apply the amount entered below from the Contingent Account



Amount to Pay from Contingent Account

Any difference between the Amount Paying and the amount applied from Contingent Account must be paid at checkout.

Follow this link to register your scouts' activities or merit badges:

[HERE'S HOW TO REGISTER YOUTH FOR Merit Badges and other Camp activities.](#)